



## ***POLICY AND RESOURCES SCRUTINY COMMITTEE***

***10.30am THURSDAY, 4 SEPTEMBER 2014***

***COMMITTEE ROOM 1/2 - PORT TALBOT CIVIC CENTRE***

### **PART 1**

1. To receive any declarations of interest from Members.
2. To receive the Minutes of the Policy and Resources Scrutiny Committee held on 24th July 2014. (Enclosed blue, *Pages 1 - 8*)
3. To scrutinise information and monitoring issues being reported by:  
  
Report of the Head of Corporate Strategy and Democratic Service  
(Enclosed pink)
4. Update on the Modernisation of the Scrutiny Process and Work Programme Development. (*Pages 11 - 20*)
5. Development of a Third Sector Grant Making Policy. (*Pages 21 - 26*)
6. Performance Scrutiny - Sickness Absence. (*Pages 27 - 44*)
7. Performance Scrutiny - Quarter 1 Performance Management Data - 2014/15 (contained within the circulated Cabinet Board papers, yellow papers).
8. To select appropriate items from the Cabinet Board Agenda for pre-scrutiny (Cabinet Board reports enclosed for Scrutiny Members).
9. Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Section 100B (4) (b) of the Local Government Act 1972.

10. Access to Meetings to resolve to exclude the public for the following item pursuant to Section 100A(4) & (5) of the Local Government Act 1972 and the relevant Exempt Paragraphs of Part 4 of Schedule 12A to the above Act.

## **PART 2**

11. To select appropriate private items from the Cabinet Board Agenda for pre-scrutiny (enclosed Cabinet Board reports for Scrutiny Members)

**S.Phillips**  
**Chief Executive**

**Civic Centre**  
**Port Talbot**

**Friday, 29 August 2014**

### **Committee Membership:**

**Chairman:**           **Councillor D.W.Davies**

**Vice Chairman:**   **Councillor A.Jenkins**

**Councillors:**       Mrs P.Bebell, A.Carter, C.Clement-Williams,  
M.Harvey, L.H.James, A.Llewellyn, R.Lockyer,  
K.Pearson, S.M.Penry, L.Purcell, A.J.Siddley,  
J.Warman, I.D.Williams and A.Wingrave

### **Notes:**

- (1) *If Committee Members or non-Committee Members wish to have relevant items put on the agenda for future meetings, then please notify the Chief Executive/Chair eight days before the meeting.*
- (2) *If non-Committee Members wish to attend for an item of interest, then prior notification needs to be given (by 12.00 noon on the day before the meeting). Non-Committee Members may speak but not vote, or move or second any motion.*
- (3) *For pre scrutiny arrangements, the Chair will normally recommend forthcoming executive items for discussion/challenge. It is also open to Committee Members to request items to be raised - though Members are asked to be selective here in regard to important issues.*
- (4) *The relevant Cabinet Board Members will also be invited to be present at the meeting for Scrutiny/ Consultation purposes.*
- (5) *Would the Scrutiny Committee Members please bring the Cabinet Board papers with them to the meeting.*